

BOROUGH OF BUENA  
MUNICIPAL UTILITIES AUTHORITY  
P. O. BOX 696  
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on December 10, 2014 at 7:00 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Charles Mielke.

Those present were:

R. Baker	C. Santore
C. Mielke	S. Testa
J. Santagata	R. Smith
S. Woshnak	
M. Feaster	

Chairman Mielke informed the board a resolution had to be adopted to appoint Mary Fenselau to the position of Clerk Typist for 2015.

m/Woshnak s/Santagata to adopt resolution R-27-2014 appointing Mary Fenselau to the position of Clerk Typist in the Borough of Buena Municipal Utilities Authority effective January 1, 2015 through December 31, 2015. m/passed

Robert Smith of Remington, Vernick & Walberg informed the board that he sent the contract documents for execution and return to Univar USA, Inc. for the furnishing and delivery of Liquid Aluminum Sulfate.

Mr. Smith also informed the board the contract documents for the furnishing and delivery of Wood Chips were mailed for Warriner's Construction for execution and return. The high bidder's bid bond was returned to Jersey Mulch Products, LLC as well.

Robert Smith made a recommendation to award the contract for the Furnishing and Delivery of Water Meters to Rio Supply, Inc. in the amount of \$44,100.00.

m/Baker s/Woshnak to award the bid for the furnishing and delivery of water meters to Rio Supply, Inc. with a bid amount of \$44,100.00 pending the solicitor approval.

m/Baker s/Woshnak to adopt resolution R-30-2014 awarding the contract for the furnishing and delivery of water meters to Rio Supply, Inc. in the amount not to exceed \$44,100.00.

Steve Testa of Romano, Hearing, Testa & Knorr informed the board that the 2015 water/sewer budget has been approved by the State. Therefore, we will be adopting the budget as scheduled.

m/Baker s/Santagata adopt resolution R-28-2014 the adopted resolution for the BBMUA's Water/Sewer Operation for the fiscal year from January 1, 2015 to December 31, 2015; whereas the Annual Budget for water as presented for adoption reflects Total Revenues of \$778,780.00, Total Appropriations, including any Accumulated Deficit if any, of \$892,510.00 and Total Unrestricted Net Assets utilized of \$112,730.00. And whereas, the Annual Budget for sewer as presented for adoption reflects Total Revenues of \$1,501,940.00, Total Appropriations, including and Accumulated Deficit if any, of \$1,786,763.00 and Total Unrestricted/Undesignated Net Assets utilized of \$284,823.00.  
m/passed

Kim Curtin of Solis partners submitted the application for the NJBPU renewable energy grant without our letter of support or signature on the application. I told him that we would not be making any commitment in anyway prior to a public bid to comply with the NJ Public Contracts Law.

Secretary/Treasurer Cheryl Santore received an email from the BBMUA Solicitor, Michael Testa Jr. of Testa, Heck, Scrocca & Testa providing a legal opinion on the bid for the trailer mounted pump. Due to the fact that the bid bond was not signed being a fatal material defect the bid must be rejected and rebid. Therefore, a resolution must be adopted rejecting the bid and authorizing re-advertisement.

m/Santagata s/Baker to adopt resolution R-31-2014 rejecting the bid for the furnishing and delivery of a trailer mounted pump and authorizing re-advertisement of the bid.  
m/passed

Robert Smith requested an additional increase in the contract to rebid and re-advertise the contract for the furnishing and delivery of a trailer mounted pump in the amount of \$300.00. The board approved the additional cost.  
m/passed

m/Woshnak s/Baker to approve the 2015 Healy Ruff/Eaton service contract in the amount of \$4,340.00 by M & S Service Company, Inc. M & S Service Company is the only company in the surrounding area that can service our equipment. m/passed

m/Woshnak s/Baker to approve the 2015 AllMax Software, Inc. support contract through January 31, 2016 in the amount of \$1,760.00. m/passed

m/Santagata s/Woshnak to approve the treasurer's report as read. m/passed

m/Baker s/Woshnak authorize the advertisement for the Solicitation of Professional Services Contract Appointments (RFQ's) for the February 1, 2015 through January 31, 2016 time period. m/passed

The BBMUA needs to adopt resolution R-29-2014 authorizing the creation of two new bank accounts entitled "Debt Service Account" and "Bond Reserve Fund" at Susquehanna National Bank to comply with the bond resolution R-24-2014.

m/Santagata s/Woshnak to adopt resolution R-29-2014 authorizing the creation of two new bank accounts at Susquehanna National Bank to comply with Bond Resolution R-24-2014. m/passed

m/Baker s/Woshnak to accept the minutes of the last regular meeting held on November 26, 2014. m/passed

m/Baker s/Woshnak to file all correspondence sent out for review without reading number 1 through number 13. m/passed

m/Baker s/Santagata to pay all bills presented for the month of December 2014. m/passed

The next regular meeting will be held on January 14, 2015 at 7:00 p.m.

m/Woshnak s/Feaster to adjourn the meeting at 7:15 p.m. m/passed

Submitted by  
Cheryl Santore-BBMUA Secretary